

## **REORGANIZATION MEETING**

**Mayor and Council  
Borough of Harrington Park  
January 5, 2019**

**PAH The 115th Reorganization Meeting to be called to Order by Mayor Paul A. Hoelscher with the following Announcement: Time: 12:02pm**

**“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Copies have been e-mailed to THE RECORD, NORTHERN VALLEY PRESS, and the NORTH JERSEY SUBURBANITE.” A copy has been filed with the Borough Clerk and copies have been provided to individuals requesting same.**

**First Roll Call:** Councilman Napolitano-present  
Councilman Evanella-present  
Councilwoman Walker-present  
Councilwoman Chung-absent

### **PAH Oath of Office**

Mr. John Dineen, Esq. will swear in Councilman Pedersen and Councilman Brockman  
Councilman Pedersen was sworn in to office with his grandchildren at his side.  
Councilman Brockman was sworn in to office with his wife and daughters as his side.

New Councilmembers assume their seats at the dais. Election Certificates will be presented.

Mr. John Dineen, Esq. swore in Mr. Trivedi as Certified Municipal Tax Collector.

**PAH Mayor Hoelscher requests the Roll Call of the Council for the year 2018 as follows:**

	Present	Absent
Councilman Napolitano (AN)	x	
Councilman Evanella (GE)	x	
Councilwoman Walker (DW)	x	
Councilman Brockman (JB)	x	
Councilman Pedersen (JP)	x	
Councilwoman Chung (JC)		x

Also present: Ann H. Bistriz, Borough Clerk/Administrator (ALB)

John R. Dineen, Borough Attorney (JRD)

Kunjesh Trivedi, CFO/ Tax Collector (KJT)

PAH welcomed Mr. Gregory Polyniak and Mr. John Dunlea from Neglia Engineering, Mr. Brian Eifert, Borough Risk Manager, and Mr. John Kelly and Mr. John King from the Harrington Park Volunteer Fire Company.

**PAH Invocation-Rev. Diane Rhodes, St. Andrew's Church**

**PAH Flag Salute (ALB)**

**PAH Adoption of By-laws**

Motion that the by-laws adopted by the Mayor and Council on January 1, 1956, and as amended on January 1, 1971, and May 19, 2008, be adopted to govern the Mayor and Council with an amendment to reflect the present practices and procedures involving committee assignments.

Motion: GE

Second: JP

No discussion

Vote: AIF

**PAH Election of Council President**

Mayor Hoelscher asks for nomination for Council President

Motion made by Councilman Pedersen to nominate Councilwoman Chung as Council President

Second: AN

No discussion

Vote: AIF

PAH noted that JC is deeply involved with her church and is on a trip to Jordan.

**PAH Council Assignments**

Mayor Hoelscher offers the following appointments to Council Committees:

	<u>Committee</u>	<u>Chairman</u>	<u>Member</u>	<u>Member</u>
1.	Planning, Bd. of Adj., Construction Fire Dept., Ambulance Corps	Napolitano	Evanella	Walker
2.	Police, Municipal Court, Personnel (Handbook/Eval.)	Evanella	Walker	Napolitano
3.	DPW/Building & Grounds Sanitation/ Recycling	Walker	Napolitano	Evanella
4.	Board of Health Environmental Commission	Brockman	Pedersen	Chung
5.	Finance, Admin. & Exec., Grants	Pedersen	Chung	Brockman
6.	Recreation Commission Liaison to Bd. of Ed. Public Information: (Newsletter/website, etc.)	Chung	Brockman	Pedersen

Motion: JP

Second: GE

No discussion

Vote: AIF

**PAH Consent Agenda (2019)**

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately.

- \*A. Designate Professionals for Borough Assignments 2019-1
- \*B. Resolution: Authorize Appointment of Professionals 2019-2
- \*C. Designate Borough Staff Appointments 2019-3
- \*D. Designate School Marshals and Reserves 2019-4
- \*E. Designate Members of Boards/Commissions/Ad Hoc Committees 2019-5
- \*F. Continuance of Petty Cash Fund 2019-6
- \*G. Authorize Official Depositories 2019-7
- \*H. Authorize Disbursement of Monies/Payment of Claims 2019-8

- \*I. Authorize Secretary of Municipal Corp.2019-9
- \*J. Authorize Payroll A/C Clerk or Treasurer to Sign Checks 2019-10
- \*K. Authorize Tax Assessor & Collector to File Tax Appeals 2019-11
- \*L. Authorize Fee for Notice of Meetings 2019-12
- \*M. Designate Official Newspapers 2019-13
- \*N. Set Interest Rate for Nonpayment of Taxes and Assessments 2019-14
- \*O. Designate Officers -Fire Department and Ambulance Corps 2019-15
- \*P. Endorse Meeting Schedule for 2019-16
- \*Q. Endorse Emergency Management Committee 2019-17
- \*R. Mutual Alliance Membership List 2019-18
- \*S. Payment of Bills 2019-19
- \*T. Adopting Temporary Budget 2019-20
- \*U. Appointment of Risk Manager 2019-21
- \*V. Appointment of Municipal Housing Officers 2019-22
- \*W. Appointment of Deputy Municipal Registrar of Vital Statistics 2019-23
- \*X. Execution of Consulting/Grant Service Agreement Capital Alternatives Corporation 2019-24
- \*Y. Supporting Mutual Aid Plan and Rapid Deployment Force 2019-25
- \*Z. Civil Rights Policy 2019-26
- \*AA. Neglia Engineering-Agreement for Professional Services 2019-27
- \*AB. Fire Department Interborough Mutual Aid 2019-28
- \*AC. Appointing A Coordinator for The Borough's Emergency Telephone System 2019-29
- \*AD. Authorizing the Borough of Harrington Park to Enter Into a Cooperative Pricing Agreement 2019-31
- \*AE. Endorsement of Holiday and Seasonal Schedule for Borough Hall Offices 2019-32
- \*AF. Opt-Out Program for State Health Benefits Program 2019-33
- \*AG. Animal Cruelty Agreement 2019-34
- \*AH. Appointment to the County Public Safety Communications Advisory Board 2019-35
- \*AI. To Reappoint Kunjesh Trivedi as Municipal Tax Collector 2019-36

**PAH explained that we save much time by approving all the above resolutions all at one time.**

**Motion to adopt items A-AI as one item:**

	MOTION	SECOND				
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO (AN)			x			
EVANELLA (GE)		x	x			
WALKER (DW)			x			
BROCKMAN (JB)			x			
PEDERSEN (JP)	x		x			
CHUNG (JC)						x

#### **PAH Oath of Office**

Mr. John Dineen, Esq. will swear in Mr. Kunjesh Trivedi as tenured Certified Tax Collector

#### **Comments by Mayor**

This past year was very interesting. Much has been accomplished with little fanfare or self-bragging. Hoping for 2019 to be just as productive. PAH sits on several boards such as NJLM and NJCM and the BCLOM all of which work hard to achieve fairness and affordability in our communities, however, Trenton continues to be the problem. PAH is hoping that one day that will change.

**Open Meeting to Public**

**Motion: GE**

**Second: JP**

**Vote: AIF**

**Mr. Gary Kelly-59 Herring Street**

Thanked Mayor and Council for paving the driveway area of the Fire Department.

He also requested stronger enforcement of drivers who use the incorrect entrance to the parking lot.

Has concerns over the conditions of many of the roads in town. PAH responded that Lohs Place is on the front burner to address this Spring-Mr. Kelly asked about Blanch Avenue-was informed that Blanch Avenue is a County Road and the Borough cannot pave that road. When asked what is planned in the future, Mr. Kelly was informed that a map is kept in Borough Hall with what roads have been paved and which are County roads. Pot holes will be addressed, accordingly.

**Close Meeting to Public**

**Motion: GE**

**Second: JP**

**Vote: AIF**

**PAH Benediction-Rev. Diane Rhodes-St. Andrew's Church**

**Adjournment                      Time: 12:26pm**

**Motion: GE**

**Second: JP**

**Vote: AIF**

**CONSENT AGENDA**

**January 5, 2019**

**A. RESOLUTION 2019-1**

**DESIGNATE PROFESSIONALS FOR BOROUGH ASSIGNMENTS**

Mayor Hoelscher offers the names of the following individuals for professional services, without competitive bids as authorized by NJSA 40A:11-1 et seq.:

Borough Auditor - Gary W. Higgins, CPA, RMA

Borough Attorney -John R. Dineen, Esq.

Special Police Counsel – Raymond Wiss, Esq.

Judge-Matthew Fierro, Esq.

Prosecutor – Siobhan Bailey, Esq.

Alternate Prosecutor-Laura Nunnink, Esq.

Public Defender – Robert C. Metzdorf, Esq.

Borough Engineer & Sewer Engineer - Michael J. Neglia, PE, LS, PP

Special Planning Consultant-Richard Preiss PP, Phillips Preiss Grygiel, LLC

Risk Manager – Brian H. Eifert, CPCU, AAI

Planning Board Attorney-Gail L. Price Esq., Price, Meese, Schulman & D'Arminio

Zoning Board of Adjustment-John Schettino, Esq.

Special Counsel (M&C) - Wilentz, Goldman & Spitzer P.A.

Special Counsel (Environmental) - Michael G. Luchkiw, Esq.

## **B. RESOLUTION 2019-2**

### **AUTHORIZE APPOINTMENT OF PROFESSIONALS AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOROUGH AUDITOR, BOROUGH ATTORNEY, SPECIAL POLICE COUNSEL, RISK MANAGER, BOROUGH ENGINEER & SPECIAL BOND COUNSEL**

**WHEREAS**, the Borough of Harrington Park has a need to acquire services for a Borough Auditor, Borough Attorney, Special Police Counsel, Risk Manager, Borough Engineer, and Special Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and,

**WHEREAS**, the anticipated term of these contracts is 1 year; and

**WHEREAS**, Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. have submitted proposals January 1, 2018, indicating they will provide the legal services, auditing and accounting services, risk management services, and engineering services for the price indicated in the proposals; and

**WHEREAS**, the foregoing professionals have each completed and submitted a Business Entity Disclosure Certification which certifies that each of them has not made any reportable contributions to a political or candidate committee in the Borough of Harrington Park as provided by law in the previous one year, and that the contract will prohibit each of them from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds available to pay these contracts.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Harrington Park authorizes the Mayor, Borough Clerk, or Certified Financial Officer to enter into a contract with Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S. 40A:11-1, the Borough of Harrington Park shall publish this Resolution according to law.

## **C. RESOLUTION 2019-3**

### **DESIGNATE BOROUGH STAFF APPOINTMENTS**

Mayor Hoelscher offers the following appointments for the year 2019 at compensation as prescribed by Ordinance unless noted:

#### **Borough Staff Appointments**

Louis Apa	Sanitarian
Ann H. Bistriz	Administrator
Ann H. Bistriz	Assessment Search Officer
Ann H. Bistriz	Registrar of Vital Statistics
Ann H. Bistriz	Sub-Division Search Officer
Walter Klein, MD	Police Surgeon (w/o compensation)
Marti Francis	Office Assistant/Environmental Commission Secretary
Carolyn Lee	Office Assistant/Recreation Commission Secretary
Mike Hunken	Emergency Management Coordinator
Mark Kiernan	Superintendent of Public Works, Sewer Operator & Recycling Coordinator
Lisa Krivoruk	Accounts Clerk
William McGuire	Deputy Registrar of Vital Statistics
Annie Mongelia	Tax Assessor Clerk, Board of Health Secretary
Carolyn Lee	Planning Board/Board of Adjustment Clerk

Kunjesh Trivedi	Tax Search Officer
Kunjesh Trivedi	Qualified Purchasing Agent
Kevin Murphy	Foreman, Department of Public Works
Debra Reilly	Technical Assistant Construction Department/Payroll Clerk
Robert Frank	Historian (w/o compensation)

#### **D. RESOLUTION 2019-4**

##### **DESIGNATE SCHOOL MARSHALS & RESERVES**

Mayor Hoelscher offers the names of the following School Marshals; compensation for services is prescribed by Ordinance:

##### **School Marshals**

Allison Campbell	Thomas Clarke	Edward Colletti
Edward Delaney	Gail Keating	Doreen Tietz

##### **Reserve School Marshals**

John Bagli	Timothy Morgan	Douglas Roem
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#### **E. RESOLUTION 2019-5**

##### **DESIGNATE MEMBERS TO BOARDS/COMMISSIONS/AD HOC COMMITTEES**

Mayor Hoelscher offers the following names Boards, Commissions, Special Committees and Ad Hoc Committees:

##### ***BOARDS & COMMISSIONS – 2018***

<b>BOARD</b>	<b>MEMBERS</b>	<b>BEGAN</b>	<b>TERM</b>
<b>Board of Adjustment</b>	Todd Cannao	2016	2019
Chapter 30A	Jin Cho	2013	2020
7 Members 4 years	Steven Lott	2015	2022
<u>Clerk:</u> Carolyn Lee	Richard McLaughlin	1988	2020
	Stephen Martinez	1998	2020
	John Powers	2013	2020
	Michael Roth	1989	2020
	Allan S. Napolitano (Liaison)	2012	2019
2 Alternates 4 year	Robert Budinich	2016	2019
(a)	Gail Zaccaro	2017	2020
(b)			
<b>Environmental Commission</b>	Peter Ardito	2006	2019
Chapter 15	Meredith Budinich	2017	2019
	Theresa Hazelton	2014	2019
7 Members 3 year	Ann Lander	2013	2020
Mayor appointment	Mary Ann Schran	2008	2019
	Sung Min Yoo (unexpired term)	2019	2019
<u>Clerk:</u> Marti Francis	Councilman Brockman (Liaison/member)	2019	2019
<b>Board of Health</b>	Robert Carbognin	2013	2021
Chapter 8 M&C apptmt	Chester Lee	2018	2020
7 Members 3 years	Howard Lipton	2009	2020
<u>Secy:</u> Annie Mongelia	Mary Oh	2011	2019
	Reynaldo Pella	2017	2019
	John Szweda	2010	2021
	Scott Weiner	2009	2021

	Councilman Brockman (Liaison)	2019	2019
<b>Library</b>	Judy Hunter	1996	2022
5 Members (5 years)	Susanne Hwang	2009	2019
Mayor 1 year	Terry Schettino (Mayor)	2018	2019
School Superintendent 1 year	Carol Kiernan	2007	2020
	Courtney Reinfried (unexpir. term)	2014	2023
	Joanne Scalpello	1998	2021
	Lina Ryu (School Supt.)	2019	2019
<b>Planning Board</b>			
<i>Chapter 30A Composition:</i>			
Mayor (I)	Paul A. Hoelscher, Mayor	1992	2019
Bd. Of Adj. Member (II)	Richard McLaughlin	2005	2020
Council (III)	Allan S. Napolitano	2012	2019
4 Members (4 years) (IV)	Peter Ardito (EC Rep.)	2009	2019
	John Capazzi,	1993	2019
	Jesse Barragato	2015	2022
	Robert Waldron	2014	2021
Alternate (a) (1 year)	Denise D. Vela	2018	2019
(b) (1 year)	Julie Gleason	2019	2019
<u>Clerk:</u> Carolyn Lee			
<b>Recreation Commission</b>	Paul Baly	2013	2019
Chapter 36	Lynne Cappelmann	2015	2019
7 Members 5 year Mayor	Thomas Donnolly (unexpir. term)	2018	2022
<u>Clerk:</u> Carolyn Lee	Charles DeGruccio	2014	2020
	Patrick Kramer	2018	2022
	Ashley Plescia	2019	2023
	Lara Toomin	2019	2023
	Councilwoman Chung (Liaison/member)	2015	2019

**Ad-Hoc Appointments (Annual)**

Historic Preservation: Ingeborg Nebel, Robert Frank (Historian), Ann H. Bistriz (Borough Clerk)

Beautification Committee: Suellen Spillane, Chair, Ann H. Bistriz, Mayor Paul Hoelscher

**F. RESOLUTION 2019-6**

**CONTINUANCE OF PETTY CASH FUND**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Harrington Park that it approves continuing the Petty Cash Fund pursuant to provisions of NJSA 40:A5-21, not to exceed \$500.00 and that the Chief Financial Officer be authorized as the Fund Custodian; and **BE IT FURTHER RESOLVED** that the Treasurer be authorized to issue a check in the amount of \$500.00 to the Custodian of the Petty Cash Fund.

**G. RESOLUTION 2019-7**

**AUTHORIZE OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Bank of America (Closter), PNC Bank (Northvale), Bank of New Jersey (Haworth), TD Bank (Norwood), Chase Bank (Norwood), Northern State Bank (Closter), NVE Bank (Closter), and New Jersey Cash Management Fund, be and are hereby designated as the official depositories of the Borough.

**BE IT FURTHER RESOLVED** that the herein-before listed financial institutions may be used as depository for the following accounts: Current Fund Savings and Checking Account, Capital Fund Savings and Checking Account, Trust Fund Savings and Checking Account, Unemployment Compensation Savings Account, Dog Revenue Savings and Checking Account, Payroll and Payroll Deduction Accounts, Affordable Housing Trust Fund, and Municipal Open Space Trust Account.

**BE IT FURTHER RESOLVED** that a copy of this Resolution with appropriate certifications thereto be furnished to all depositories herein-before named by the Borough Clerk.

#### **H. RESOLUTION 2019-8**

##### **AUTHORIZE DISBURSEMENT OF MONIES/PAYMENT OF CLAIMS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that, pursuant to NJSA 40A:5-17(b), the Borough of Harrington Park shall henceforth disburse monies or pay claims, approved in accordance with NJSA 40A:5-17(a), by check: (1) drawn on the Borough of Harrington Park, (2) signed by the Mayor, or in the absence of the Mayor, the Borough Council President; and the Borough Clerk or Deputy Borough Clerk in the absence of the Borough Clerk, and (3) countersigned by the Financial Officer, that is the Borough Treasurer, or in the absence of the Borough Treasurer, the Deputy Borough Clerk, or the designated Acting Borough Treasurer.

#### **I. RESOLUTION 2019-9**

##### **AUTHORIZE SECRETARY OF MUNICIPAL CORP.**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Acting Borough Clerk or the Deputy Borough Clerk in the absence of the Borough Clerk is the Secretary of the Municipal Corporation, the custodian of personnel records as outlined in NJSA 40 & 40A and is the Certifying Officer of the Borough in processing local documents pertaining to the PERS and in particular with enrollment, retirement and withdrawal claims; the custodian of the Employee Handbook and is responsible for other certifying requirements as directed by the Statutes of New Jersey.

#### **J. RESOLUTION 2019-10**

##### **AUTHORIZE PAYROLL A/C CLERK OR TREASURER TO SIGN CHECKS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Kunjesh Trivedi, Certified Financial Officer be authorized to sign all checks drawn on the Payroll Account and Payroll Deduction Account of the Borough of Harrington Park on deposit with the Bank of New Jersey.

#### **K. RESOLUTION 2019-11**

##### **AUTHORIZE TAX ASSESSOR & COLLECTOR TO FILE TAX APPEALS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that authorization is hereby given to the Tax Assessor to file Tax Appeals for and settlement for the purpose of correcting assessment errors on the 2019 Tax Rolls.

#### **L. RESOLUTION 2019-12**

##### **AUTHORIZE FEE FOR NOTICE OF MEETINGS**

**WHEREAS**, Section 14 of the Open Public Meeting Act, Chapter 231, PL1975 permits the Public Body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually, and,

**WHEREAS**, said sum to cover the costs of providing such notice;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) Each person who requests individual notice as required under the Act be mailed to him, shall pay annually to the Borough of Harrington Park, the sum of \$10.00 per year per Board, Council, Commission, etc., or an amount deemed by State Statute to cover the costs thereof.
- 2) The sum herein designated is subject to change upon adoption of a superseding Resolution by this body.
- 3) This Resolution shall take effect immediately.

#### **M. RESOLUTION 2019-13**



## **DESIGNATE OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3-d of the Open Public Meetings Act, Chapter 231, PL 1975 requires that certain notice of meetings be submitted to two newspapers, and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) **THE RECORD**, 1 Garret Mountain Plaza, Woodland Park, NJ is hereby designated as the Borough's official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
- 2) **NORTHERN VALLEY PRESS** 69 Woodland Avenue, Westwood, NJ 07675,
- 3) **SUBURBANITE**, North Jersey Newspapers, 1 Garret Mountain Plaza, Woodland Park, NJ
- 4) **THE STAR LEDGER**, 1 Gateway Center, Suite 1100, Newark, NJ 07102

Above publications are hereby designated also to receive all notices of meetings required under the Open Public Meetings Act.

That the Regular Meetings to be held during 2019 are to be held at the time and on the date at the place shown on the Schedule of Meetings attached hereto which must be disseminated to the **THE RECORD**, **NORTHERN VALLEY PRESS**, **SUBURBANITE** and posted within seven (7) days following this meeting.

This Resolution shall take effect immediately.

## **N. RESOLUTION 2019-14**

### **SET INTEREST RATE FOR NONPAYMENT OF TAXES AND ASSESSMENTS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that pursuant to Title 54:4-67 of the Revised Statutes of NJ, the Mayor and Council hereby fix the rate of interest to be charged for the non payment of taxes and assessments on or before the date when the same would become delinquent at the rate not to exceed 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00.

**BE IT FURTHER RESOLVED** that after the 10 day grace period interest reverts back to the due date at the rate of 8% on the first \$1,500.00, etc.

## **O. RESOLUTION 2019-15**

### **DESIGNATE OFFICERS FOR FIRE DEPARTMENT AND AMBULANCE CORPS**

Mayor Hoelscher offers the names of the following Fire Officers for the Borough of Harrington Park for the year 2019:

#### **Harrington Park Volunteer Fire Department:**

Chief – Frank Murphy

1<sup>st</sup> Lt. – Matt Hartman

Assistant Chief – Jesse Barragato

2<sup>nd</sup> Lt. – Joe Barron

Captain – Thomas Simpson

2<sup>nd</sup> Lt. – Sean Misa

#### **Harrington Park Volunteer Fire Company #1**

President-John King

Secretary-Michael Marzocchi

Vice President-Dan Hartman

Treasurer-Robert Barker

2<sup>nd</sup> Vice Pres.-Jeffrey Brockman

Sgt. of Arms-John Meyers

#### **Harrington Park Ambulance Corps:**

Captain-Chris Wood

President-Barry Wood

Assistant Captain-Craig Budinich

Vice President-Jeff Walker

1<sup>st</sup> Lieutenant-Ray Pella

Treasurer-Scott Weiner

Secretary – Bruce Marshall

**P. RESOLUTION 2019-16**

**ENDORSE MEETING SCHEDULE FOR 2019**

Mayor's Announcement: "In compliance with the Open Public Meeting Law, PL1975, c. 231, a schedule of Regular Meetings of the Mayor and Council; Board of Health; Recreation Commission; Planning Board; Board of Adjustment; Library and Environmental Commission has been posted on the Official Bulletin Board in the Municipal Center, copies have been emailed to THE RECORD, SUBURBANITE and NORTHERN VALLEY PRESS."

No confirmation is necessary. Official meetings are listed at the end of the agenda.

**Q. RESOLUTION 2019-17**

**ENDORSE EMERGENCY MANAGEMENT COMMITTEE**

Mayor Hoelscher offers the names of the following individuals to Emergency Management Committee (as per law) for one-year terms, expiring 12/31/19:

Paul A. Hoelscher	Mayor
Michael Hunken	Emergency Management Coordinator
Chief Albert Maalouf	Chief of Police
Ann H. Bistriz	Borough Clerk/Administrator
Mark Kiernan	Asst. Emergency Management Coordinator; Supt. of D.P.W.
Frank Murphy	Fire Chief
Chris Wood	Ambulance Corps Captain
Louis Apa	Borough Sanitarian
Dr. Adam Fried	Superintendent Harrington Park School
Peter Ardito	Environmental Commission
Michael J. Neglia, P.E.	Borough Engineer
Gregory Evanella	Borough Council
Sonja Clarke	Suez (Utility)
Vacancy	Radiological Officer

**R. RESOLUTION 2019-18**

**MUNICIPAL ALLIANCE MEMBERS**

Mayor Hoelscher offers the Municipal Alliance members- 2018. No confirmation is necessary.

Chief Albert Maalouf	49 LaRoche Avenue	Chief of Police
Sergeant Robert Murphy	"	Municipal Alliance Chairperson
Officer Jennifer Leeman	"	LEAD Officer
Councilman Gregory Evanella	85 Harriot Avenue	Council Liaison
Rev. Steve Sayer	CCHP	Clergy
Rev. Diane Rhodes	St. Andrew's Church	Clergy
Rev. Wojciech Jaskowiak	Our Lady of Victories	Clergy
Bruce Sabatini	NVRHS	Regional High School
Joanne Scalpello	Resident	Public Member
Nancy Scheffler	"	"
Thomas Hackett	"	Senior Citizen
Mayor Paul A. Hoelscher	85 Harriot Avenue	Governing Body
Dianne Smith	191 Harriot Avenue	Board of Education, Pres.
Dr. Adam Fried	"	Supt. of HP School
Jessica Nitzberg	"	Principal HP School
Mary Barnes/Stephani Katechis	"	HSA- Co. Pres./HP School
Judge Matthew Fierro	85 Harriot Avenue	Court
Robert Budinich	Resident	Civic Assoc.-Lions Club
N/A		Chamber of Commerce
N/A		Labor Union

**S. RESOLUTION 2019-19****PAYMENT OF BILLS/CURRENT FUND DISBURSEMENTS, January 5, 2019**

Petty Cash

\$500.00

To reinstate petty cash

**T. RESOLUTION 2019-20****APPROVAL OF 2019 TEMPORARY BUDGET**

**WHEREAS** 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time there in provided

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations in the amount \$1,924,626.32 of be made and certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

8-01-20-100-000-100	ADMINISTRATION & EXECUTIVE SW		4,000.00
8-01-20-100-000-200	ADMINISTRATION & EXECUTIVE OE		10,000.00
8-01-20-110-000-200	MAYOR & COUNCIL OE		1,000.00
8-01-20-120-000-100	MUNICIPAL CLERK SW		16,500.00
8-01-20-120-000-200	MUNICIPAL CLERK OE		1,400.00
8-01-20-130-000-100	FINANCIAL ADMINISTRATION SW		40,000.00
8-01-20-130-000-200	FINANCIAL ADMINISTRATION OE		6,000.00
8-01-20-135-000-200	FINANCIAL AUDIT OE		8,400.00
8-01-20-140-000-100	COMPUTER DATA PROCESSING		4,500.00
8-01-20-145-000-100	REVENUE & TAX COLLECTION SW		0.50
8-01-20-145-000-200	REVENUE & TAX COLLECTION OE		900.00
8-01-20-150-000-100	TAX ASSESSMENT SW		7,000.00
8-01-20-150-000-200	TAX ASSESSMENT OE		840.00
8-01-20-155-000-200	LEGAL SERVICES OE		12,000.00
8-01-20-165-000-200	ENGINEERING SERVICES OE		3,500.00
8-01-20-510-000-200	STORMWATER MANAGEMENT OE		3,500.00
8-01-21-180-000-100	PLANNING BOARD SW		700.00
8-01-21-180-000-200	PLANNING BOARD OE		15,000.00
8-01-21-185-000-100	ZONING BOARD SW		1,500.00
8-01-21-185-000-200	ZONING BOARD OE		600.00
8-01-22-195-000-100	CONSTRUCTION CODE SW		22,000.00

8-01-22-195-000-200	CONSTRUCTION CODE OE		1,200.00
8-01-23-210-000-200	JOINT INSURANCE FUND OE		60,000.00
8-01-23-215-000-200	STATE DISABILITY INSURANCE OE		2,000.00
8-01-23-220-000-200	EMPLOYEE HEALTH BENEFITS OE		160,000.00
8-01-23-225-000-200	STATE UNEMPLOYMENT INSURANCE OE		1,500.00
8-01-25-240-000-100	POLICE SW		400,000.00
8-01-25-240-000-200	POLICE OE		15,000.00
8-01-25-252-000-200	EMERGENCY MANAGEMENT SERVICES OE		5,000.00
8-01-25-255-000-200	FIRE COMPANY OE		10,000.00
8-01-25-260-000-200	FIRE HYDRANT SERVICES OE		32,000.00
8-01-25-265-000-200	FIRE DEPARTMENT OE		15,000.00
8-01-25-266-000-100	UNIFORM FIRE SAFETY SW		1,400.00
8-01-25-266-000-200	UNIFORM FIRE SAFETY OE		800.00
8-01-25-275-000-200	MUNICIPAL PROSECUTOR OE		2,000.00
8-01-26-290-000-100	ROAD REPAIRS & MAINTENANCE SW		200,000.00
8-01-26-290-000-200	ROAD REPAIRS & MAINTENANCE OE		20,000.00
8-01-26-305-000-200	SOLID WASTE COLLECTION OE		50,000.00
8-01-26-310-000-200	PUBLIC BUILDINGS & GROUNDS OE		5,200.00
8-01-26-315-000-200	VEHICLE MAINTENANCE OE		7,000.00
8-01-26-326-000-200	BEAUTIFICATION OE		600.00
8-01-27-330-000-100	BOARD OF HEALTH SW		5,000.00
8-01-27-330-000-200	BOARD OF HEALTH OE		3,000.00
8-01-27-335-000-100	ENVIRONMENTAL COMMISSION SW		-
8-01-27-335-000-200	ENVIRONMENTAL COMMISSION OE		500.00
8-01-28-370-000-100	PARKS & RECREATION SW		2,000.00
8-01-28-370-000-200	SENIOR SERVICES		2,500.00
8-01-28-375-000-200	PARKS MAINTENANCE/RECREATION OE		5,000.00
8-01-29-390-000-200	MAINT FREE PUBLIC LIBRARY OE		90,000.00
8-01-31-430-000-200	ELECTRICITY OE		6,722.82
8-01-31-435-000-200	STREET LIGHTING OE		

			12,792.00
8-01-31-440-000-200	TELEPHONE OE		6,929.00
8-01-31-445-000-200	WATER OE		4,550.00
8-01-31-446-000-200	NATURAL GAS OE		2,931.50
8-01-31-455-000-200	SEWER MAINTENANCE OE		133.12
8-01-31-460-000-200	GASOLINE OE		14,657.50
8-01-31-462-000-200	SEWER BCUA OE		93,563.34
8-01-32-465-000-200	SOLID WASTE DISPOSAL OE		50,000.00
8-01-36-471-000-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM OE		-
8-01-36-472-000-200	SOCIAL SECURITY OE		50,000.00
8-01-36-473-000-200	LOSAP OE		
8-01-36-475-000-200	POLICE & FIRE RETIREMENT SYSTEM OE		
8-01-41-700-000-000	FEDERAL & STATE GRANTS		
8-01-42-250-000-200	INTER BORO RADIO		16,000.00
8-01-42-490-000-200	MUNICIPAL COURT INTERLOCAL NORWOOD OE	River vale	7,262.06
8-01-43-490-000-100	MUNICIPAL COURT SW		3,120.00
8-01-43-490-000-200	MUNICIPAL COURT OE		1,039.48
8-01-43-495-000-000	PUBLIC DEFENDER OE		1,500.00
8-01-44-901-000-200	CAPITAL IMPROVEMENT FUND OE		10,000.00
8-01-45-899-000-200	RESERVE FOR UNCOLLECTED TAXES		
8-01-45-920-000-200	DEBT SERVICE - BOND PRINCIPAL OE		295,000.00
8-01-45-930-000-200	DEBT SERVICE - BOND INTEREST OE		50,000.00
8-01-45-940-000-200	DEBT SERVICE - GREEN TRUST LOAN		7,640.00
8-01-45-945-000-200	DEBT SERVICE - NJEIT LOAN		34,745.00
8-01-46-875-000-200	DEFERRED CHARGES - SPECIAL EMERGENCY OE		
	<b>Final Totals</b>		<b>1,924,626.32</b>

#### **U. RESOLUTION 2019-21**

##### **APPOINTING RISK MANAGER**

**WHEREAS**, the Borough of Harrington Park is a current member of the Bergen County Municipal Joint Insurance Fund, and:

**WHEREAS**, the Fund Bylaws require the appointment of a Risk Management Consultant, and;

**WHEREAS**, the Borough of Harrington Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund, and;

**WHEREAS**, the judgmental nature of the duties of Risk Management Consultant renders comparative bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Harrington Park does hereby appoint Brian H. Eifert, Eifert, French and Company, 86 County Road, Tenafly, N.J. as its Risk Management Consultant for a one-year term effective January 1, 2019 and;

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to state statutes, and;

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Brian H. Eifert and to the Bergen County Municipal Joint Insurance Fund.

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**V. RESOLUTION 2019-22**

**APPOINTING A MUNICIPAL HOUSING OFFICERS**

**WHEREAS**, the Borough of Harrington Park has determined that there is a need to appoint a Municipal Housing Officer(s); and

**WHEREAS**, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such official through the COAH Trust Fund.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

Ann H. Bistriz, RMC shall be appointed as Municipal Housing Official for the Borough of Harrington Park and Kunjesh Trivedi, CFO as Alternate Municipal Housing Officer (Financial) for CY2019.

**W. RESOLUTION 2019-23**

**APPOINTMENT OF DEPUTY MUNICIPAL REGISTRAR**

**WHEREAS**, the Borough of Harrington Park is required by law, NJS 26:8-1.1 to appoint a Deputy Registrar of Vital Statistics; and

**WHEREAS**, New Jersey statutes, require and authorize the municipality to appoint such officials; and

**WHEREAS**, William McGuire is a New Jersey Certified Municipal Registrar; and

**WHEREAS**, William McGuire will provide this service with compensation as per the Borough Salary Ordinance; and

**NOW THEREFORE, BE IT RESOLVED**, the Mayor has offered the name of William McGuire to serve in the capacity as Deputy Registrar of Vital Statistics for the Borough of Harrington Park.

**X. RESOLUTION 2019-24**

**EXECUTION OF CONSULTING/GRANT SERVICE AGREEMENT**

**CAPITAL ALTERNATIVES CORPORATION**

**WHEREAS**, the Borough of Harrington Park has chosen to enter into a Consulting/ Grant Service Agreement to obtain possible future grants for municipal projects; and

**WHEREAS**, Capital Alternatives Corporation has the Borough of Harrington Park with a Consulting/ Grant Agreement and other required documentation; and

**WHEREAS**, the professional service rates shall have been determined to be 8% for grants of \$500,000 or less and 6% for grants over \$500,000.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Borough Clerk are authorized to execute the Consulting/Grant Service Agreement.

**Y. RESOLUTION 2019-25**

**SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE**

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes. Civil unrest, and civil disobedience such as riots, strikes jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Harrington Park to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that the Police Department of the Borough of Harrington Park under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor.

**Z. RESOLUTION 2019-26**

**TO AFFIRM THE BOROUGH OF HARRINGTON PARK  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS,  
APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES,  
VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF  
THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL  
EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of Harrington Park to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the Mayor and Council of the Borough of Harrington Park has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Borough of Harrington Park Mayor and Council that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Harrington Park by whatever title known, or any entity that is in any way a part of the Borough of Harrington Park shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the

Borough of Harrington Park's business or using the facilities or property of the Borough of Harrington Park.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Harrington Park to provide services that otherwise could be performed by the Borough of Harrington Park.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Borough Administrator in conjunction with the governing body shall update written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Borough Administrator in conjunction with the governing body shall update written procedures that require all officials, employees, appointees and volunteers of the Borough of Harrington Park as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Borough Administrator in conjunction with the governing body shall establish a system to monitor compliance and shall report at least annually to the Mayor and Council the results of the monitoring.

**Section 8:** At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Harrington Park. This communication shall include a statement from the Mayor and Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Harrington Park's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Harrington Park in order for the public to be made aware of this policy and the Borough of Harrington Park's commitment to the implementation and enforcement of this policy.

#### **AA. RESOLUTION 2019-27**

##### **NEGLIA ENGINEERING-Agreement for Professional Services 2019**

**WHEREAS**, the Borough of Harrington Park has been provided with 3 options of Engineering Services to be provided to the municipality from Neglia Engineering; and

**WHEREAS**, the Mayor and Council has determined that Option #2 would be most appropriate for the Borough of Harrington Park; and

**WHEREAS**, Option #2 is a lump sum basis for a cost of Eleven Hundred Dollars (\$1100) per month with an annual total of Thirteen Thousand, Two Hundred dollars (\$13,200) with the Mayor and Council meeting attendance only when requested.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for Option #2 for Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey.

**Acct #6-01-20-165-000-220**



## **AB. RESOLUTION 2019-28**

### **INTERBORO MUTUAL AID GROUP AGREEMENT**

WHEREAS, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in NJAC 5:75A-2.2, and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby,

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the Interboro Mutual Aid Group;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows:

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.
- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment,
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdraw from the mutual aid group. A thirty (30) day written notice shall be given by any party to this Agreement of their intention to withdraw from this Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Mayor and Council of the aforementioned municipalities.

**AC. RESOLUTION 2019-29**

**APPOINTING A COORDINATOR FOR THE BOROUGH'S EMERGENCY  
TELEPHONE SYSTEM**

**WHEREAS**, the Borough of Harrington Park (Borough) is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone system (9-1-1 System); and

**WHEREAS**, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhancing emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

**WHEREAS**, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

**WHEREAS**, the Borough has received a written recommendation from Chief Albert Maalouf, Chief of Police of the Harrington Park Police Department, requesting the appointment of Officer Eric Flyge as the municipal coordinator of the 9-1-1 System; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Eric Flyge, to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under NJSA 52: 17C-1 et seq, and NJAC 17:24-5., 1 et seq.,

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, as follows:

1. That Eric Flyge of the Harrington Park Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Eric Flyge shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under NJSA 52: 17C-1 et seq and NJAC 17:24-5., 1 et seq.,
3. That no further action of the Borough shall be required.

**AD. RESOLUTION 2019-31**

**AUTHORIZING THE BOROUGH OF HARRINGTON PARK TO ENTER INTO A  
COOPERATIVE PRICING AGREEMENT**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

**WHEREAS**, the Borough of Northvale hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of work, materials and supplies; and

**WHEREAS**, the Borough of Harrington Park, County of Bergen, State of New Jersey, desires to participate in the Riverside Cooperative;

**NOW, THEREFORE, BE IT RESOLVED** on 6th day of January, 2019, by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

**TITLE**

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Harrington Park

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency;

## **CONTRACTING UNIT**

The Lead Agency entering into contracts on behalf of the Borough of Harrington Park shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40-11-11, et. seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

### **AE. RESOLUTION 2019-32**

#### **ENDORSE HOLIDAY AND SEASONAL SCHEDULE FOR 2019-BOROUGH HALL OFFICES**

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that as per the Employee Handbook, Summer hours with the Borough Hall closing at 2:30pm on Fridays (shortened lunch breaks during week) commence May 24, 2019, through August 30, 2019, and the following (13) holiday dates have been scheduled for the year 2019 with the Municipal Building closed to the public

#### **HOLIDAY SCHEDULE 2019**

<b>New Year's Day</b>	<b>(1)</b>	<b>Tuesday, January 1</b>
<b>Martin Luther King, Jr. Day</b>	<b>(2)</b>	<b>Monday, January 21</b>
<b>President's Day</b>	<b>(3)</b>	<b>Monday, February 18</b>
<b>Good Friday</b>	<b>(4)</b>	<b>Friday, April 19</b>
<b>Memorial Day</b>	<b>(5)</b>	<b>Monday May 27</b>
<b>Independence Day</b>	<b>(6/7)</b>	<b>Thurs., July 4, Fri., July 5</b>
<b>Labor Day</b>	<b>(8)</b>	<b>Monday, September 2</b>
<b>Columbus Day</b>	<b>(9)</b>	<b>Monday, October 14</b>
<b>Veteran's Day</b>	<b>(10)</b>	<b>Monday, November 11</b>
<b>Thanksgiving</b>	<b>(11/12)</b>	<b>Thursday, November 28, Friday November 29</b>
<b>Christmas</b>	<b>(13)</b>	<b>Wednesday, December 25</b>

### **AF. RESOLUTION 2019-33**

#### **Opt Out Program for State Health Benefits Program**

**WHEREAS**, the Borough of Harrington Park ("Borough") has employees and their dependents who participate in the Borough's Employee Health Benefits Program; and

**WHEREAS**, *N.J.S.A. 40A:10-17.1* ("the Statute") permits a municipality which enters into a contract providing group health care benefits to employees, to allow an employee who is eligible and receives other health care coverage to waive coverage under the municipality's plan to which the employee is entitled by virtue of employment with the municipality; and

**WHEREAS**, the Borough will offer the opportunity to opt out and waive coverage and receive payment of an amount consistent with the Statute ("the Opt Out Program"); and

**WHEREAS**, the Governing Body has determined that permitting an employee to waive such coverage is in the best interest of the Borough.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that it does hereby permit an employee to waive coverage under the Borough's health care plan subject to the following conditions:

1. The employee who chooses to waive coverage must comply with all of the requirements of the Statute, including the Coverage Waiver Form required by the Borough and the Statute. To be eligible, the employee must have been receiving coverage from the Borough for a period of at least one (1) consecutive year.

2. The employee must provide proof of other health coverage prior to approval of any payment by the Borough. An employee shall not be eligible to participate in the Opt Out Program, and will be ineligible for payment of the waiver incentive, if the employee's other coverage is with the State Health Benefits Program ("SHBP") or School Employees' Health Benefits Program (SEHBP").

3. The amount of the payment to be provided to the employee who chooses to participate in the Opt Out Program **shall not** exceed twenty-five (25%) percent, or Five Thousand (\$5,000.00) Dollars, whichever is less, of the amount saved by the Borough because of the employee's waiver of coverage.

4. Payment shall be made to employee annually.

5. The effective date of the Opt Out Program shall be October 1, 2019.

6. The payment referenced in paragraph 3 shall be payable only if the employee continues to be an employee for the full year. Payment shall be pro-rated on a per diem basis in the event employment ceases prior to the end of the year.

7. The Program as established herein shall conform to Local Finance Notice 2011-20, any amendments thereto, and any other requirements of the Division of Pensions and Benefits.

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Harrington Park hereby implements the aforesaid Duplicate

**AG. RESOLUTION 2019-34  
ANIMAL CRUELTY AGREEMENT**

**WHEREAS**, the Bergen County Freeholder Resolution No. 1521-15 adopted on December 21, 2015 authorized the County to enter into an agreement with the Borough of Harrington Park for the County's furnishing of health services of a technical and professional nature; and

**WHEREAS**, the County and the Borough entered into a Shared Services Agreement dated June 1, 2018 and now desire to include additional services to be addressed by the "Animal Cruelty Agreement"; and

**WHEREAS**, additional services are needed to address recent mandatory legislation for the appointment of at least one Municipal Humane Law Enforcement Officer (MHLEO), who shall be trained within the calendar year; and

**WHEREAS**, For the year 2019 for fees to be paid by the rates set for by the County of Bergen for the Borough of Harrington Park through this Agreement; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds are available for this purpose in the amount of \$1399.20 for the year 2019.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Borough Clerk Ann H. Bistriz are hereby authorized to execute an Agreement for public health services for the (1) year period of 2019 with the County of Bergen.

**AH. RESOLUTION 2019-35  
APPOINTMENT OF REPRESENTATIVE TO THE COUNTY PUBLIC SAFETY  
COMMUNICATIONS ADVISORY BOARD**

**WHEREAS**, County Executive, with approval of the Board of Chosen Freeholders, has created a Public Safety Advisory Board which consists of a variety of representatives which includes Freeholder representation, public safety officials, representation from first responder

associations, and individual municipalities that are served by the County public safety dispatching service; and

**BE IT RESOLVED**, that the Mayor and Council of the Borough of Harrington Park nominate James Winters as the municipal volunteer representative of the Borough of Harrington Park to serve as a member of the Advisory Board for a one (1) year term, commencing January 5, 2019, and ending December 31, 2019.

**AI. RESOLUTION 2019-36**

**RE-APPOINTING KUNJESH TRIVEDI AS MUNICIPAL TAX COLLECTOR.**

**WHEREAS**, *N.J.S.A. 40A:9-141* requires that every municipality provide for the appointment of a municipal tax collector; and

**WHEREAS**, by resolution dated July 14, 2014, Kunjesh Trivedi was appointed as Tax Collector for the Borough of Harrington Park effective August 1, 2014 to fill the unexpired term that commenced January 1, 2014, as required pursuant to the provisions of *N.J.S.A. 40A:9-142*; and

**WHEREAS**, pursuant to said appointment, the term of Kunjesh Trivedi expired on December 31, 2018.

**NOW THEREFORE BE IT RESOLVED** that Kunjesh Trivedi be and is hereby re-appointed as municipal Tax Collector effective January 1, 2019 and, pursuant to *N.J.S.A. 40A:9-145.8*, acquires tenure in said position.

***2019 DIRECTORY OF OFFICIALS – BOROUGH OF HARRINGTON PARK***

<b><u>TITLE</u></b>	<b><u>NAME</u></b>	<b><u>BEGAN</u></b>	<b><u>TERM</u></b>
Administrator	Ann H. Bistriz	2013	*
Assessor	Patrick Wilkens	2018	2021
Assessment Search Officer	Ann H. Bistriz	2010	T
Board of Adjustment Clerk	Carolyn Lee	2017	*
Board of Health Sec'y.	Annie Mongelia	2011	*
Borough Clerk	Ann H. Bistriz	2012	T
Building Inspector	Joseph Zavadino	2013	*
Building Sub-Code Official	Joseph Zavadino	2011	T
CFO	Kunjesh Trivedi	2014	T
Chief of Police	Chief Albert Maalouf	2011	*
Code Enforcement Official	Robert McQuade	2014	*
Construction Code Official	Joseph Zavadino	2011	T
Construction Department Technical Assistant	Debra Rielly	2011	*
Department of Public Works Foreman	Kevin Murphy	2008	*
Department of Public Works Superintendent	Mark Kiernan	1992	*
Deputy Registrar Vital Statistics	William McGuire	2008	*
Electrical Sub Code Official	Frank Dyer	2013	T
Elevator Inspector	New Jersey Technical Services (Contractual)	2017	2019
Emergency Management Officer	Michael Hunken	2010	2021
Environmental Commission Sec'y.	Marti Francis	2012	*
Fire Chief	Frank Murphy	2019	2020
Fire Prevention Marshal	Thomas Simpson	2003	*
Fire Sub-Code Official	Joseph Zavadino	2001	T
Health Officer	Louis Apa	1976	*
Historian	Robert Frank	2017	*

Local Assistance Director	County of Bergen	2008	*
Municipal Housing Officer	Ann H. Bistriz	2017	*
Municipal Housing Officer (Alt./Financial)	Kunjesh Trivedi	2017	*
Municipal Judge	Matthew Fierro	2018	2020
Newsletter Editor	Carolyn Lee	2017	*
Nurse	Gail Poling	2014	*
Registrar Vital Statistics	Ann H. Bistriz	2010	2020
Payroll Clerk	Debra Rielly	2013	*
Planning Board Clerk	Carolyn Lee	2017	*
Plumbing Sub Code Official	Giuseppe LaMastra	2008	T
Recreation Secretary	Carolyn Lee	2014	*
Right to Know Officer	Ann H. Bistriz	2013	*
Tax Assessor Sec'y.	Annie Mongelia	2011	*
Tax Collector/Tax Search Officer	Kunjesh Trivedi	2014	T
Zoning Officer	Joseph Zavardino	2011	*

\* **Yearly Appointment**

**T Tenure**

## 2019 SCHEDULE OF MEETINGS

Mayor and Council meetings are to be held at the Municipal Center, 85 Harriot Avenue (Harrington Park School-emergency only), Harrington Park, New Jersey. **Meetings are held at 7:00 PM.**

<b>MAYOR AND COUNCIL</b>	<b>Agenda</b>	<b>Regular</b>
January	No meeting	22* (Martin Luther King, Jr. Day 1/21/19)
February	11	19* (Presidents' Day is 2/18/19)
March	11	18
April	8	15
May	TBA	20
June	10	17
July	8	15
August	12	19
September	9	16
October	15	21
November	No Meeting	18
December	9	16

**\*\*Budget Meetings to be announced\*\***

**NOTE:** \* Reflects changes due to holidays.

The following meetings are held at the Municipal Center at the following times:

**Board of Adjustment 7:00pm**

**Planning Board and Recreation Commission 8:00pm**

**Board of Health and Environmental Commission 7:30pm**

**Library Board meets at the Library 7:00 p.m.**

MONTH	BOARD OF ADJ. (4 <sup>TH</sup> Wed)	ENVIRON. COMM. (1 <sup>st</sup> Wed)	BOARD OF HEALTH (1 <sup>st</sup> Mon)	LIBRARY BOARD (3 <sup>rd</sup> Wed)	PLAN. BOARD (2 <sup>nd</sup> Tues)	RECREATION COMMISSION (3 <sup>rd</sup> Wed)	MUNICIPAL COURT (4:00PM) (2 <sup>ND</sup> Thurs)
January	23	9*	14*	16	8	16	10
February	27	6		20	12	20	14
March	27	6	4	20	12	20	7
April	24	3		17	9	17	11
May	22	1	6	15	14	15	9
June	26	5	3	19	11	19	13
July	24	10	---	17	9	17	11
August	28	7	---	21	13	21	8
September	25	4	9*	18	10	18	12
October	23	2	---	16	TBA	16	10
November	27	6	4	20	12	20	7*
December	18*	4	---	18	10	18	12

\*Meeting dates changed due to holidays and schedule conflicts

**NOTE: For meeting changes, etc., please see the Borough Clerk's office to comply with the State requirement to allow for 48-hours notice to the public of such a change.**

Notice of the above meetings has been mailed to THE RECORD, NORTHERN VALLEY PRESS, and THE SUBURBANITE.

I hereby certify the foregoing to be a true copy of an announcement approved by the Mayor and Council of the Borough of Harrington Park at the Reorganization Meeting held on January 5, 2019.

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Ann H. Bistriz  
Borough Clerk/Administrator